

**MARLBORO TOWNSHIP SHADE TREE COMMISSION**

**MINUTES FROM MONDAY April 28, 2008 MEETING**

**MUNCIPAL COMPLEX – ROOM 2**

Meeting is called to order at 7:45pm

Opening statement is read by Jeff Weiss, chairperson.

As the presiding officer of this meeting of the Marlboro Shade Tree Commission, I hereby declare that the notice requirements in accordance with the provisions of the open meeting law chapter 21, P.L. 1995 has been provided in accordance with the annual notice procedures of C 10.428 of said Act. I further order that this public announcement be place in the minutes of this meeting.

Roll Call was taken

Paula Broglia – Not Present

Sherry Cilea – Present

Shary Cohen – Present

Suzi Leifer – Present

Debi Richards – Present

Navdeep Sandhu – Not Present

Nanci Susino – Present

Jeff Weiss – Present

Shari Spero – CME Associates - Present

Randi Marder – Council person – Not Present

Also present

Maria Kramer – Master Gardener

Mary Eng – Beautification Committee

**Open items from March 31, 2008 meeting**

- **Arbor Day –April 25, 2008** Celebration at 5pm at Town Hall. The Arbor Day Proclamation was read by Mayor Hornik. A tree was donated by Casola farms and planted in front of town hall.

The celebration continued with the potting of the trees awarded to Marlboro. Maria Kramer assisted in the planting. April 26<sup>th</sup> the potting of the trees continued with the help of six members TAC (Teen Advisory Committee) After the potting was completed trees were planted at the library. Members of Rosemont Estates took there trees for planting and the beautification committee took their trees. The remainder of the trees will be planted at the specified locations. The next planting date has been set for May 3, 2008 weather permitting. Jeff Weiss has reached out to TAC for help planting.

Jeff Weiss thanked Maria Kramer and Mary Eng for all their help and guidance.

Jeff Weiss stated that we should start planning now for next years Arbor Day Celebration.

- **New Jersey Shade Tree Federation** - Jeff Weiss informed the committee that the Shade Tree Federation membership cards came in. Since they only give membership to five members Jeff picked names out to a hat. He Spoke with Alayne Shepler who approved the additional funds needed for membership for the remainder of the committee members.
- **Shade Tree Logo** – Sherry Cilea contacted the Middle School liaison, Sharon Witchel, about a possible contest for the Shade Tree Logo. There was too much involved. Any releases to the School System had to go through numerous approvals, township lawyers and school officials. The committee agreed a new route would be more feasible and less time consuming.

Other ideas presented were to run a contest through the TAC Committee. Jeff Weiss will contact Larry Rosen, deputy mayor, to see if this is a possibility.

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**Chapter 32 Discussion** - Shari Spero updated the committee on the progress of the changes. The current status is that Shari Spero is still waiting for the final changes. Another Attorney has been brought in and the ordinances are being discussed and reviewed.

- Shari Spero also demonstrated to the committee a step by step process of how landscaping plans are decided and approved by the town in new developments that are being built. Ordinance 32 will tie into the plans.
- Shari Spero brought up the discussion of permits for tree removal. Any tree that is removed from a property should require a permit, even if the tree is dead. Any tree that is curb to sidewalk is usually the town property. Any tree that is lawn side is the homeowners property.
- **Community Pride and Beautification Day** - Mary Eng from the beautification reviewed the agenda for beatification day. Beautification day is May 17<sup>th</sup> at 9am. Breakfast is being served. Teenagers build bird houses from 9 – 11am. Lunch is served. Schools are invited to come. There are a total of 15 adopted sites and thirty total sites. Six parks will be cleaned. Donations of flowers are made from the local nurseries. The shade tree committee has donated one tree per location. You must pre-register. The deadline is May 12<sup>th</sup> for registration. The location is the Recreation center.

Members of the Shade Tree committed to be in attendance if possible.

- Maria Kramer, Master Gardener, informed the committee on what her program can offer residents of the town. Any dead tree can be brought into the Master Gardeners office on Koszloski road for testing as to the reason the tree died. Soil can also be brought in for

PH testing. These services are free of charge. In addition, free information is available on gardening and other topics related to landscaping. Maria also informed us of the other services provided that Master Gardeners do. They help towns with planting projects. Master Gardeners are required to give back to the towns. Maria recently assisted Matawan in a park project and was personally responsible for the Marlboro planting in front of Town Hall.

**The next meeting date has been changed to June 16th, 2008 at 7:30 pm in Room 2.**

Meeting was adjourned at 9:20pm.